

# TOP 5 PROCESSES

EVERY FINANCE TEAM SHOULD TRANSFORM IN 2016

As a financial leader, you're likely facing more pressure than ever to identify gaps in your financial framework to better manage budgets and costs.

By automating your processes, you can improve control over operations and increase efficiency - while eliminating manual, paper-based approvals and streams.



## TOP FINANCIAL PROCESSES

1

### EXPENSE PROCESSING

Ensure expense claims are in compliance with company policies and authorized by the right people through automated workflows and reports that allow for faster processing and better projections.

2

### INVOICE PROCESSING

Automated workflows and processes route the invoices to the right people and systems so that each invoice is correctly classified, validated and safely stored in a system of record.

3

### CAPEX APPROVAL AND ASSET DISPOSAL

Create a single electronic form to gather critical information, increase the ease and speed of approvals, and create improved transparency for monitoring purposes.

4

### COLLABORATIVE ANNUAL BUDGETING

Incorporate budget information scattered across your LOB systems into a single view so budget owners can make well-informed estimates and recommendations.

5

### INTERNAL AUDITING

Relieve pressure placed on audit teams by providing visibility into processes and delivering reporting capabilities that leave an audit trail, even after a workflow has been deleted.

## WHY DOES THIS MATTER?

BASED ON THE 2016 FINANCE PRIORITIES SURVEY BY PROTIVIT, TOP CONCERNS FOR FINANCIAL LEADERS INCLUDE:



### Improving margins and earnings performance

Optimize resources and better manage costs.



### Cybersecurity risks

Keep your financial data safe with data integration software.



### Strategic planning

Streamline your internal processes for a more successful plan.



### Periodic forecasting

Connect data from disparate LOB systems for estimates and recommendations.



### Budgeting

Make better, data-driven decisions.

81%

### Adapt and improve to keep up with the competition:

81 percent of finance leaders at 264 large companies said they were engaged in major finance redesigns, according to a 2014 CEB survey.

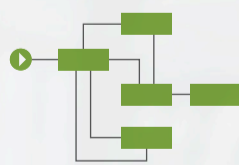
## CREATE YOUR OWN APPS

Create business process apps - with forms, data, workflow and reports - that allocate work to the right people, with all the info they need to make great decisions. K2 solutions enable you to build everything from simple SharePoint workflows to complex process apps, without code.



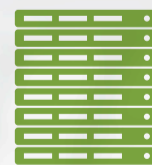
### FORMS

Quickly and easily create forms for business process applications with no code and no loss of control.



### WORKFLOW

Drive actions, ensure consistency, and increase visibility with automated workflows that connect your people and systems.



### DATA

Use visual tools to build reusable entities that use LOB and Web-based data, regardless of where it lives.



### REPORTS

Track your applications with real-time insight into process status and business performance.

LEARN MORE ABOUT STREAMLINING YOUR FINANCIAL PROCESSES AT

[K2.COM/FINANCE](http://K2.COM/FINANCE)



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